

CCA CLUB EVALUATION FORM

To be completed by the officiating Judge in each ring upon completion of the show.

Name of Club _____

Date of Show _____ City _____

1. INVITATION

- a) Initial invitation; Was it verbal only? _____, verbal & letter? _____, letter only? _____
- b) How long after the invitation did you receive your contract? _____
- c) Were you sent information on the location of the hotel? _____ The location of the show hall? _____
- d) Were you offered an advance for your travel expenses? _____ Or an offer to purchase the airline/train tickets for you? _____
- e) A couple of weeks prior to the show, did the club confirm the following aspects of your travel arrangements; Arrival time? _____ Transportation to & from airport/train station? _____ Transportation to & from show hall? _____

2. HOSPITALITY

- a) Did the club notify you of any organized dinner plans? _____ Did the club recommend any restaurants or entertainment? _____ Directions to convenience stores, pharmacy, etc.? _____
- b) Was your hotel room satisfactory? _____
- c) Was your hotel room prepaid by the club? _____
- d) On the day of the show, were you satisfactorily provided with refreshments? _____
- e) Was the lunch satisfactory? _____ Was it well organized? _____ Were you able to eat your lunch in an area away from the exhibitors? _____ How long were you able to take for lunch? _____
- f) Was your return to the hotel, airport/train station well organized? _____

3. SHOW ORGANIZATION

- a) Was the Judge's Book; Accurate? _____ Well Presented? _____
- b) Did you have all necessary forms, final sheets, expense sheets, etc? _____
- c) Did the Club have a sufficient and complete number of flat ribbons? _____ Were all flat ribbons the correct colour? _____ Did the Club supply the correct number of rosettes for each class? _____ Including Champion/Premier rosettes? _____
- d) Did you have a qualified clerk(s)? _____ Efficient and attentive ring stewards? _____
- e) Upon your arrival, was your ring properly set up _____ and provided adequate supplies of paper towels, disinfectant, pens, etc.? _____
- f) Were you provided with a raised Judging table? _____
- g) Was the lighting in the show hall satisfactory? _____
- h) Were the judging cages in good repair? _____ Were the cages on sturdy tables? _____
- i) Did the show start on time? _____ If delayed, how long? _____
- j) Was the show schedule satisfactory? _____

4. OTHER COMMENTS *(Please use back of this form)*

Name of Judge _____ Signature: _____

Please return completed form to the CHAIRMAN OF THE BOARD OF EXAMINERS.